



## Purchasing Outschool Learning Passports through the West Virginia Hope Scholarship Program

### What are Learning Passports?

Learning Passports are Outschool credit bundles that Hope Scholarship students can purchase with their available scholarship funds directly through the Hope Scholarship marketplace. These credits are non-transferable and can only be used for the specific Hope Scholarship student. They can only be used for state-approved Outschool classes and are subject to both Outschool and Hope Scholarship guidelines. If a student becomes ineligible for the Program or ceases to participate for any reason, the Outschool credits will be returned to the State.

*More information about Outschool's guidelines regarding Learning Passports can be found [here](#).*


### How to Purchase Learning Passports with Hope Scholarship Funds

Hope Scholarship account holders can purchase Learning Passports through their student's Hope Scholarship account in the Marketplace by following the steps below:

1. [Log in](#) to your Hope Scholarship account.
2. Search for Outschool on the Marketplace (red tile on your dashboard). If you have multiple Hope Scholarship students, make sure that you are shopping under the correct student account.
3. Select the Learning Passport (program-funded credit bundle) that best matches your student's needs. Learning Passports are available in increments of:
  - \$50 (100 credits)
  - \$100 (200 credits)
  - \$200 (400 credits)

**Students cannot exceed a program-funded Outschool credit balance of \$500 in their Outschool account at any given time.** Exceptions to the maximum balance can be granted by Hope Scholarship Board staff on a case-by-case basis. If you need to have more than \$500 in your Outschool account at a specific time, please email Hope Scholarship Board staff at [hopescholarshipwv@wvsto.gov](mailto:hopescholarshipwv@wvsto.gov).

*Please Note: You can purchase additional Learning Passports for your student at any time so long as your balance won't exceed \$500. For example, if you initially purchase \$400 of Learning Passports, then utilize \$200 of credits to take Outschool courses, you could purchase up to \$300 of additional Learning Passports to bring your student's account balance to the \$500 limit.*

4. Submit your order for the desired quantity and level of Learning Passport in the online platform. Be sure to complete all information on the order screen.
5. Make sure that your Outschool account has been established with the correct email address.
  - If you are new to Outschool, visit Outschool.com and create an account using the same email address connected to your Hope Scholarship account.
  - If you already have an Outschool account, make sure the email associated with your Hope Scholarship account is listed as either your primary or secondary email in your Outschool account.
    -  Tip: You can check or update this by visiting: <https://outschool.com/account/parent>
6. Your Learning Passport credits will automatically be added to your account within three business days.
  - All Learning Passport credits will be segregated by student if you have multiple students and will also be separated from any personal funds you may have uploaded to your Outschool account.
7. Once the credits are loaded to your student's account, you can use them to enroll in thousands of Hope Scholarship approved tutoring and group classes on the Outschool platform. Please note that not all courses offered on the Outschool platform will qualify for use with Learning Passport credits and you will be shopping in a filtered catalog of courses that have been approved for use with Hope Scholarship funds. More information can be found in Outschool's FAQs found at the following link: [How to Use Program-Funded Credits to Pay for Outschool Classes | Outschool Support](#)

The following general categories of Outschool classes have been approved for use with Learning Passport funds:

- Arts
- Coding and Tech
- English
- Health and Wellness
- Math
- Music
- Science and Nature
- Social Studies
- Test Prep
- World Languages

Courses in the categories of Early Education, Games and Hobbies, and Life Skills are currently not available for use with Learning Passport funds. Hope Scholarship Board staff are working with Outschool to better refine those categories in the Outschool system so that certain courses that currently fall into those restricted categories could be separated into new categories which could be allowed with Learning Passport credits in the future.

**If you have questions, please contact the Hope Engagement Center at 681-999-HOPE or [help@hopescholarshipwv.com](mailto:help@hopescholarshipwv.com).**